



**Agriculture Program Coordinator  
November 2017 to March 2018  
30 hours/week**

**From Canada's big cities to its remote land, waters, and rural communities,  
Tides Canada provides uncommon solutions for the common good.**

**Our mission is to help Canadians secure a healthy environment in ways that promote  
social equity and economic prosperity. To tackle the complex environmental and  
social problems that we face in Canada today, Tides Canada provides strategy, expertise,  
and tools to ensure changemakers can get from vision to impact.**

### **Project Overview**

Farms at Work is a project of Tides Canada. Our mission is to keep farmland in production and healthy in east central Ontario. We work primarily in three areas: new farmer support and training, farm stewardship and community economic development through localization of the food system.

### **Position Overview**

The successful applicant will gain valuable experience working in a non-profit environment, with the support of experienced sector and technical knowledge-holders. They will make valuable contacts and benefit from comprehensive exposure to the farming sector in east central Ontario, while supporting management in a wide range of activities that further organizational goals.

Anticipated Start Date: November (ASAP) to March 31, 2018

Location: Peterborough, Ontario

Salary: \$16/hr for 30 hours a week, plus vacation pay

### **Key Responsibility Areas**

- Perform agricultural research and writing assignments
- Perform outreach to a wide farmer base using web and social media
- Organize workshops and events for farmers

### **Qualifications Required**

Please note that in order to meet funder requirements for this position, applicants must be 29 years of age or under, and a citizen or permanent resident of Canada.

In addition, the successful applicant will be a recent graduate (within 3 years) of a program in agriculture, ecological restoration, or environmental sciences. A background in agriculture is a distinct asset.

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Other required qualifications:

- Excellent oral and written communication skills are essential
- Ability to work both independently and as part of a team
- A positive, outgoing approach to meeting new people
- A superior ability to multi-task and organize time effectively
- Proficiency with social media an asset
- Access to a car and a valid driver's license
- Ability to work occasional evenings or weekends

## How to Apply

Together with your resume, please forward a cover letter, which includes your responses to the following questions:

1. How did you hear about this position?
2. What interests you most about this position?
3. Based on our requirements, why are you a strong candidate?
4. Briefly tell us about your current/most recent job. Why are you looking for a change?
5. As per funder requirements, please confirm that you are 29 years of age or under, and a citizen or permanent resident of Canada.

Please send your resume and cover letter with your responses to the above questions to [pat@farmsatwork.ca](mailto:pat@farmsatwork.ca) with 'Agricultural Program Coordinator' in the subject heading. Applications will be accepted until 5PM on Monday, November 20<sup>th</sup>.

***Farms at Work is a project of Tides Canada and the selected candidate will be an employee of Tides Canada.***

For more information, visit <http://www.farmsatwork.ca/> and <http://tidescanada.org/impact/initiatives>

***Tides Canada is strongly committed to creating a diverse workplace environment and we welcome and encourage applications from the communities we serve. We are proud to be an equal opportunity employer.***

***Tides Canada will provide accommodation during all steps of the hiring process, upon request, to applicants with disabilities. Please advise us if you need any accommodation.***

*We appreciate the interest of all those who apply for this position. We will contact only those invited for an interview by email by Tuesday November 21st*

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